

**About SeSTA:**

Seven Sisters Development Assistance (SeSTA) is a professionally managed and field-based rural development organization in NE India, currently working in Assam, Meghalaya and Tripura. The mission of SeSTA is to catalyze inclusive and sustainable development in NE India by building capabilities of rural people. Our work involves creating livelihoods for the rural poor in agriculture, natural resource management, and livestock by mobilizing poor disadvantaged women into Self Help Group (SHG). For more information kindly visit [www.sesta.org](http://www.sesta.org) or Facebook page of Seven Sisters Development Assistance (SeSTA).

**Name of the Position:** SLM Coordinator

**No. of Posts:** 1

**Salary/Pay scale:** 30,000/- (5 yrs above), 25,000/- (3yrs to 5yrs), 20,000/- (2yrs to 3yrs), 15000/- (zero yrs).

**Place of Posting:** North Garo Hills District of Meghalaya.

**Eligibility:** Bachelor of science (BSc) preferably with Agri or Botany background if not Bsc general.

Women and LGBTQ+ candidates are encouraged to apply.

**Other requirement:** Candidates must be well versed in Garo language (speaking, reading and writing).

**Nature of the Job:**

The job will be a field-based work and will need extensive travelling to rural areas and implementation of different livelihood activities and projects in the project areas at field. S/he will have to facilitate the rural communities visualize, plan and implement different activities and also guide expansion strategies and initiatives along with review of operations in each of the Blocks/Function s/he is in-charge of.

**Key roles and responsibilities:**

- To support the team to ensure the 20 villages are performing under either of the 4 verticals of certification process, certification- NPOP, PGS, Traditional and Meghalaya Organics.
- Capable of conducting trainings.
  - Monitoring and reporting, presenting PPT, knowledge of financial management.
  - Able to work with community at the field.
  - Committed to guide farmers on sustainable agricultural practice.
  - Data Collection.
- Trainings, monitoring and engaging with farmers day-to-day basis.
- Checking and verifying expenses as per the guideline from MBMA.
  - Bills/vouchers/UCs are authentic & verified, preparing expenses report as per MBMA requirement.

**Process of Selection:**

- a. Non-Verbal Reasoning and Test of English
- b. Group Discussion
- c. Personal Interview

d. Rural Stay Test

**Last date of application: 27<sup>th</sup> March, 2025**

**How to apply:** Send your CV along with a Cover letter to [recruitmentmeghalaya@sesta.org](mailto:recruitmentmeghalaya@sesta.org) mentioning the subjectline as “Application for the post of SLM Coordinator”.

Only shortlisted candidates will be intimated by phone and email for further process.

*SeSTA is a zero-tolerant zone on all forms of sexual harassment, abuse and exploitation*